



City of Old Town

Finance Committee Minutes July 20, 2020

Finance Committee members convened July 20, 2020 in the Old Town City Council Chambers, 265 Main Street

Committee members present – Councilor Kyle Smart (chair), Councilor Shirley Brissette, Councilor Carol May and President Stan Peterson

Administration present – Bill Mayo, Travis Roy, EJ Roach, Danielle Berube, Laura Engstrom, Irene Pehrson and Lance Farrar

Councilor Smart called the meeting to order at 6:12 p.m.

1. Danielle Berube, Finance Director, updated the Committee on the June 2020 financials.
 - Danielle Berube, Finance Director explained that we are on course for the projected financial projections for the FY 2019-2020 and that the finalized totals will be available in August.

Adjournment

Motion made by Council President Stan Peterson, seconded by Councilor Carol May, moved to adjourn at 6:22 p.m. *Approved, all in favor, 6-0*

Respectfully submitted,

Laura Engstrom
City Clerk



City of Old Town

Administrative Services Committee Minutes July 20, 2020

Economic Development Committee members convened July 20, 2020, City Council Chambers, 265 Main Street Old Town Me.

Committee members present – President Stan Peterson, Councilor Timothy Folster (Chair) and Councilor Shirley Brissette.

Administration present – Bill Mayo, Travis Roy, EJ Roach, Danielle Berube, Laura Engstrom, Lance Farrar and Irene Pehrson.

Councilor Folster called the meeting to order at 6:00 p.m.

Travis Roy, Asst. Manager, Assessor presented to the Council a request from Alice & Kevin McKay to purchase a 1742 SF piece of City property that is shown on tax map 25, and is a proposed way located between lot 1A and lot 2.

- Travis Roy discussed with the council that this was a proposed way that was never developed and was owned by the City of Old Town. Parking is what the proposed way is used for at this time. Alice and Kevin McKay are looking into opening a business adjacent to this property and it would give them room to have deliveries made and additional parking as well, if needed. No legal issues are known to hinder the sale of the property. The City would have Ed Bearer, City Attorney draw up a deed.

-The value of the land is estimated at \$1520.00. Motion made by President Stan Peterson to sell the proposed way to the McKay's for \$1500.00 plus any closing fees applicable at the time of the sale, seconded by Councilor Shirley Brissette.

Adjournment

Motion made by President Peterson to Adjourn, seconded by Councilor Brissette, moved to adjourn at 6:10 p.m. **Approved all in favor, 6-0**

Respectfully submitted,

Laura Engstrom
City Clerk



City of Old Town

Special Council Meeting Minutes July 20, 2020

Council convened February 20, 2020 in the Old Town City Council Chambers, 265 Main Street

Councilors present – President Stan Peterson, Councilors Shirley Brissette, Donna Ketchen, Tim Folster, Carol May and Kyle Smart

Administration present – Bill Mayo, Travis Roy, EJ Roach, Danielle Berube, Laura Engstrom, Irene Pehrson and Lance Farrar

Councilor President Stan Peterson called the meeting to order at 6:22 p.m.

Approval of the Minutes

Resolved, the Old Town City Council hereby approves as presented the amended June 15, 2020 Regular Council Meeting Minutes and approved the June 29, 2020 Special Committee Meeting Minutes.

Motion made by Councilor Smart, seconded by Councilor Brissette. *Approved, all in favor, 6-0*

Petitions, Communications, and Citizens' Requests

Reports

- A. Council President
- B. Standing Committees – Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees
- C. City Councilor
- D. City Attorney
- E. Special Committees

F. City Manager

- Bill Mayo, City Manager discussed that the paving bids would be in on July 28, 2020 for the RFP.
- Discussion on The Expera lawsuit is ongoing but the State Property tax review board found no fault in the Councilors handling of the taxes for the former mill.
- The solar farm out to the airport, Discussion ongoing if they will be tax exempt or not.

Consent Agenda

Public Hearings and Second Reading of Ordinances

Resolved, the Old Town City Council hereby approves the second reading with final approval of the Order approving the issuance of bonds and notes in amounts, not to exceed \$1,000,000, for the purpose of financing all or a portion of the cost of any or all (1) rehabilitation and renovation of City roads, City streets and other City paved surfaces and related ditch and drainage structures, and (2) facilities, equipment or both functionally related and subordinate to the foregoing. Open for public comment 6:25 pm, no comments, closed 6:26 pm.

Motion made by Councilor Brissette, seconded by Councilor Smart. *Approved, all in favor, 6-0*

Old Business

Resolved, the Old Town City Council hereby amends the June 29 Budget resolution to reflect the TIF expenditures of \$501,363 included in the \$18,227,412 proposed FY 2020-2021 Municipal, County and School Budget. The proposed budget calls for City expenditures of \$12,201,449, Penobscot County Taxes of \$656,950 and RSU #34 expenditures of \$5,369,013 for a total City, County and RSU #34 Budget of \$18,227,412 with Total City revenue and reserve transfers of \$8,201,391 for a net property tax requirement of \$10,026,021.

Motion made by Councilor Smart, seconded by Councilor Brissette. *Approved, all in favor, 6-0*

New Business: Items 1,2

1. Resolved, the Old Town City Council hereby authorize the Finance Director to transfer funds from account # 09-520-65-7205 hangar reserve to account # 06-045-4850 hangar reserve revenue in the amount not to exceed \$140,000 for the dredging

and reconstruction of the float plane shoreline project. Expenditures authorized will not exceed \$140,000 from account 06- 150-60-6400.

Motion made by Councilor Folster, seconded by Councilor Ketchen. *Approved, all in favor, 6-0*

2. Resolved, The City Council accepts the bid of \$21,000 from Russell Johnstone for the City tax acquired property at 49 Willow Street and authorizes the City Manager to take all steps necessary to complete the sale process. This bid from Mr. Johnstone meets the minimum bid requirements that were sent to abutting property owners.

Motion made by Councilor May, seconded by Councilor Smart
Approved, all in favor, 6-0

Adjournment Special Council Meeting

Motion made by Councilor Smart, seconded by Councilor Brissette, moved to adjourn at 6:32 p.m. *Approved, all in favor, 6-0*

Respectfully submitted,

Laura Engstrom
City Clerk