



City of Old Town

Economic Development Committee Minutes January 19, 2021

Economic Development Committee members convened January 19, 2021

Committee members present – Councilors Tim Folster (chair), David Wight, Stan Peterson and Council President Kyle Smart

Administration present – Bill Mayo, Travis Roy, EJ Roach, David Smith, Danielle Berube, David Russell, Laura Engstrom and Scott Wilcox

Others present Ed Bearor, City Attorney

Councilor Folster called the meeting to order at 6:10 p.m.

E.J. Roach, Economic Develop Director updated the Council on the Downtown Development Plan. The following goals he has sent up for the Council to review and give input on as the project continues:

1. Increase the number of business in the downtown district.
2. Increase the number of people living in the downtown district.
3. Increase the number of jobs created in the in the downtown district.
4. Increase private investment within the downtown district.
5. Maximize the use of existing infrastructure and land.
6. Maintain the historic and cultural nature of the downtown.
7. Incorporate the proximity to the Penobscot River into the vision of the downtown.
8. Establish the downtown district as a destination for visitors.

Adjournment

Motion made by Councilor Wight, seconded by Council President Smart moved to adjourn at 6:58 p.m. *Approved all in favor, 4-0*

Respectfully submitted,

Laura Engstrom
City Clerk



City of Old Town

Administrative Services Committee Minutes January 19, 2021

Administrative Services Committee members convened January 19, 2021, via Zoom.

Committee members present – Councilors Stan Peterson (Chair), Shirley Brissette, Linda McLeod and Council President Kyle Smart

Administration present – Bill Mayo, Travis Roy, EJ Roach, Danielle Berube, Laura Engstrom, David Smith, David Russell and Scott Wilcox

Others present- Ed Bearor, City Attorney

Councilor Peterson called the meeting to order at 6:00 p.m.

The City Council discussed an item proposed by Hannah Sirois, the Youth Board President of the MYFGA (Maine Youth Fish and Game Association). The proposal was to see if the City of Old Town would part with the unused flagpole on Fourth Street by the waterfront boat landing. The flagpole would be raised at Pickerel Pond and used by the MYFGA.

The City Council asked how long the flagpole has set dormant and why? They asked Bill Mayo, City Manager to check into the history of the flagpole and see what it would cost to refurbish it. The City Council will discuss Bill Mayo's findings and whether to part with the flagpole at a later Regular City Council meeting.

Adjournment

Motion made by Councilor Brissette to Adjourn, seconded by Councilor McLeod, at 6:10 p.m.
Approved all in favor, 4-0

Respectfully submitted,

Laura Engstrom
City Clerk



City of Old Town

Finance Committee Minutes January 19, 2021

Finance Committee members convened Jan. 19, 2021 via Zoom

Committee members present – Councilors Carol May, Linda McLeod, Tim Folster and Council President Kyle Smart

Administration present – Bill Mayo, Travis Roy, EJ Roach, David Russell, Danielle Berube, David White, Scott Wilcox and Laura Engstrom

Others- Ed Bearor, Esq.

Councilor Carol May called the meeting to order at 6:58 p.m.

1. Danielle Berube, Finance Director, updated the Committee on the December 2021 Financials.
 - The City Council would like to have the Sargent Center Contract reviewed by Ed Bearor, City Attorney.

Adjournment

Motion made by Councilor McLeod, seconded by Councilor Folster to adjourn at 7:07 p.m. (Roll Call Vote) *Approved, all in favor, 4-0*

Respectfully submitted,

Laura Engstrom
City Clerk



City of Old Town

Special Council Meeting Minutes January 19, 2021

Council convened January 19, 2021 Via Zoom

Councilors present – Council President Kyle Smart, Councilors Shirley Brissette, Tim Folster, David Wight, Linda McLeod, Carol May and Stan Peterson

Administration present – Bill Mayo, Travis Roy, EJ Roach, Danielle Berube, David Smith, Dave Russell, Scott Wilcox and Laura Engstrom

Others present – Ed Bearor, City Attorney

Council President Kyle Smart called the meeting to order at 7:07 p.m.

Approval of the Minutes

Resolved, the Old Town City Council hereby approves as presented:

- January 04, 2021 Special and Regular meeting minutes.
Motion made by Councilor Folster, seconded by Councilor Brissette (Roll call vote), Approved *all in favor, 7-0*

Petitions, Communications, and Citizens' Requests

Reports

A. Council President

- Council President Kyle Smart asked Bill Mayo, City Manager to have Ed Bearor, City Attorney to review the contract for the Sargent Building.

B. Standing Committees -Administrative Services, Economic Development, Finance Services and Public Services.

C. City Councilors

D. City Attorney

- Ed Bearer, City Attorney explained to the City Council that the Maine Supreme Court has agreed to hear oral arguments on the Experia vs City of Old Town case via Zoom on Feb. 11, 2021.

E. City Manager

Bill Mayo, City Manager updated the council on the following items:

- The RFQ's at the airport are done and the engineer they chose to go with is Shane McDougal from Aviest.
- EJ Roach, Economic Dev. Director will be doing a presentation on 2 lots on Brunswick Street.
- BACTS (Bangor Area Comprehensive Transportation System) asked if there were any shovel ready projects that the City of Old Town needed done. Possible paving of South Main Street was discussed.

Consent Agenda

1. Resolved, the Old Town City Council hereby approves the reappointment of David Russell as Plumbing Inspector and Patrick Estey as alternate Plumbing Inspector for term to expire December 31, 2021.
2. Resolved, the Old Town City Council hereby approves the renewal of a Victualer's License and a Liquor License application for Angelo's Family Restaurant, Inc. LLC, 484 Stillwater Ave., Old Town.
3. Resolved, the Old Town City Council hereby approves a new Victualer's License for Donna Ketchen, d/b/a Rohzee K's, 354 Main Street Old Town., pending final inspection.
Motion made by Councilor McLeod, Seconded by May, (Roll call vote)
Approved all in favor, 7-0

Public Hearings and Second Reading of Ordinances

Old Business

New Business

XL Adjournment 7:21 pm

Motion made by Councilor Brissette, seconded by Councilor McLeod. (Roll Call Vote) **Approved, *all in favor, 7-0.***

Respectfully submitted,

Laura Engstrom
City Clerk