



City of Old Town

Administrative Services Committee Minutes July 19, 2021

Administrative Services Committee members convened July 19, 2021 in the City Hall Council Chambers, 265 Main Street.

Committee members present – President Kyle Smart, Councilors, Stan Peterson (Chair), Shirley Brisette and Linda McLeod

Administration present – Bill Mayo, EJ Roach, David Smith, Danielle Berube, Irene Pehrson and Laura Engstrom

Others present- David Wollstadt and Sawyer Loftus (BDN)

Councilor Peterson called the meeting to order at 6:00 p.m.

1. Bill Mayo, City Manager presented and discussed with the Council an Easement from the City of Old Town to the Old Town Water District for a future water main project.

Adjournment

Motion made by Councilor McLeod to Adjourn, seconded by Councilor Brisette, at 6:05 p.m. **Approved all in favor, 4-0**

Respectfully submitted,

Laura Engstrom
City Clerk



City of Old Town

Economic Development Committee Minutes July 19, 2021

Economic Development Committee members convened July 19, 2021

Committee members present – Councilors Tim Folster (chair), David Wight, Stan Peterson and Council President Kyle Smart

Administration present – Bill Mayo, EJ Roach, David Smith, Danielle Berube, Laura Engstrom and Irene Pehrson

Others present- David Wollstadt and Sawyer Loftus (BDN)

Councilor Folster called the meeting to order at 6:05 p.m.

E.J. Roach, Economic Develop Director, discussed with the Committee on the following items:

- a. Multimedia marketing proposal from News Center Maine aimed at attracting both visitors and businesses to the city. OTT is an advertising campaign geared to getting the city's attractions, businesses, and restaurants out to a broad spectrum of viewers.
- b. The Big Gig event to be hosted in Riverside Park on September 28th. This event involves entrepreneurs pitching their business ideas to three judges. A good turnout is to be expected.
- c. Update on Downtown related projects.
 - Pop up shops have started to open and coming up with a plan to hold a Grand Opening soon.

Adjournment

Motion made by Councilor Peterson, seconded by Councilor Wight moved to adjourn at 6:22 p.m. *Approved all in favor, 4-0*

Respectfully submitted,

Laura Engstrom
City Clerk



City of Old Town

Finance Committee Minutes July 19, 2021

Finance Committee members convened July 19, 2021, in the Old Town City Hall Council Chambers, 265 Main Street

Committee members present – Councilors Carol May (chair), Tim Folster, Linda Mcleod and President Kyle Smart

Other Councilors present- David Wight, Shirley Brissette and Stan Peterson

Administration present – Bill Mayo, EJ Roach, David Smith, Danielle Berube, Laura Engstrom and Irene Pehrson

Others present- David Wollstadt and Sawyer Loftus (BDN)

Councilor May called the meeting to order at 6:23 p.m.

1. Danielle Berube, Finance Director, updated the Committee on the June 2021 financials and the start of year end audits.

Adjournment

Motion made by Councilor Folster, seconded by Councilor Mcleod, moved to adjourn at 6:31 p.m. *Approved, all in favor, 4-0*

Respectfully submitted,

Laura Engstrom
City Clerk



City of Old Town

Special Council Meeting Minutes July 19, 2021

Council convened July 19, 2021 in the City Hall Council Chambers, 265 Main Street

Councilor's present – President Kyle Smart, Councilors Shirley Brissette, Tim Folster, David Wight, Carol May, Linda McLeod and Stan Peterson

Administration present – Bill Mayo, EJ Roach, Danielle Berube, Laura Engstrom, Irene Pehrson and David Smith

Others present – David Wollstadt and Sawyer Loftus (BDN)

Council President Kyle Smart called the meeting to order at 6:31 p.m.

Approval of the Minutes

Resolved, the Old Town City Council hereby approves as presented:

The June 07, 2021, Regular Council meeting minutes.

Motion made by Councilor Folster, seconded by Councilor Brissette, ***Approved all in Favor, 7-0 (passes)***

Petitions, Communications, and Citizens' Requests

Reports

A. Council President

B. Standing Committees -Administrative Services, Economic Development, Finance Services and Public Services.

C. City Councilors

D. City Attorney

E. City Manager

Bill Mayo, City Manager updated the council on the following items:

- Blue Smoke BBQ will be parking on Main Street across from the pop up shops starting in August.
- Flatwater State Championship (Kayak and Canoe races) will be launching off from the boat landing this Saturday, July 24.
- Paving company will be tidying up all connections with new pavement and existing roads this week.

Consent Agenda

1. Resolved, the Old Town City Council hereby approves a Minor Special Event Permit (100 or less people) from the United Baptist Church (Peter Polk) for a Gospel Concert to take place August 07, 2021, at 6:00 pm. The event is to be held in the Riverfront Park and to further waive the permit fee.

Motion made by Councilor Wight, seconded by Councilor May to accept the consent agenda. *Approved, all in favor, 7-0 (passes)*

Public Hearings and Second Reading of Ordinances:

Old Business

New Business

1. Resolved, the Old Town City Council accepts David Wollstadt to fill the vacant seat on the RSU 34 school board that Teagan O'Toole Roy resigned from as she is moving from the area. He will continue her term through until 2023.

Motion made by Councilor May, seconded by Councilor Brissette. *Approved, all in favor, 7-0 (passes)*

Addendum added to go into Executive Session on a Personnel matter.

Went into executive session at 6:40.

Motion made by Councilor McLeod to come out of executive session at 6:55, seconded by Councilor Peterson., Approved, *all in favor, 7-0 (passes)*

Adjournment

Motion made by Councilor Brissette to adjourn at 6:56, seconded by Councilor Peterson., Approved, *all in favor, 7-0 (passes)*

Respectfully submitted,

Laura Engstrom
City Clerk