March 15, 2021
Monday, 6:00 pm

Agenda
Public Services Committee Meeting
City of Old Town
Via Zoom

1. Call to Order – I call the March 15, 2021 Public Services Committee Meeting to order.
   Please silence or turn off cell phones

   Roll Call:
   
   Council President Smart ________ Councilor May ________
   Councilor Brissette ________ Councilor Wight ________

   1a. BACTS, (Bangor Area Comprehensive Transportation System) will be doing a presentation on the Bus Stop Policy and Design Guidelines and a brief explanation of what to expect next.

   Adjournment-Do I have a motion to adjourn? Second-

   Roll Call Vote
   
   Council President Smart ________ Councilor May ________
   Councilor Brissette ________ Councilor Wight ________

You are invited to a Zoom webinar.
When: Mar 15, 2021 06:00 PM Eastern Time (US and Canada)
Topic: Old Town City Council Meeting 3.15.21

Please click the link below to join the webinar:
https://us02web.zoom.us/j/82472505068
Or iPhone one-tap :
US: +13126266799,,82472505068# or +16465588656,,82472505068#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782
Webinar ID: 824 7250 5068
International numbers available: https://us02web.zoom.us/u/kzqFXrjth

The Public Services Committee is composed of Council President Kyle Smart, Councilors, Shirley Brissette (Chair), Dave Wight and Carol May.
March 15, 2021
-immediately following Public Services Committee Meeting

Agenda
Administrative Services Committee Meeting
City of Old Town
Via Zoom (see information below)

Call to Order – I call the March 01, 2021 Administrative Services Committee to order.

Please silence or turn off cell phones

Roll Call:

Council President Smart _______ Councilor Peterson _______
Councilor Brissette _______ Councilor McLeod _______

Real Estate:

1. The Old Town City Council will discuss the approval of an official flag design to represent the City of Old Town. The flag was planned, voted on and designed by students, staff of RSU #34, residents of Old Town and surrounding areas that make up the school district.

2. The Old Town City Council will discuss the acceptance of a donation to the Old Town Animal Orphanage and a recognition be made of a family member on display at the orphanage in honor of the donation.

3. The City Council will consider the sale of a piece of a property as shown on Assessor's Map 26, Lot 242-A to Jolene, Hany & Devin Maynard of 61 Fifth Street in the amount of $7700.00. The Maynard’s will be responsible for the surveying, deed description, the recording of the deed, any legal expenses and for any and all other cost associated with this transaction. (Attachments A & B)

Adjournment- Do I have a motion to adjourn? Second-

Roll Call Vote

Council President Smart _______ Councilor Peterson _______
Councilor Brissette _______ Councilor McLeod _______

The Administrative Services Committee is composed Council President Kyle Smart and Councilors Stan Peterson (Chair), Shirley Brissette, and Linda McLeod.
Monday
March 15, 2021
-immediately following the Administrative Services meeting

Agenda
Finance Committee Meeting
ONLINE MEETING VIA ZOOM
Old Town, Me.

1. **Call to Order** – I call the March 15, 2021 Finance Committee Meeting to order.

Please silence or turn off cell phones

**Roll Call**

Council President Smart ________  Councilor May ________
Councilor McLeod ________  Councilor Folster ________

2. **Finance: Items, a, b, c, d & e.**

2a. Danielle Berube, Finance Director, will update the Committee on the February 2021 Financials.

2b. Danielle Berube, Finance Director, will update the Committee on the 2021-2022, Fiscal year budget.

2c. John Rouleau, Director of Public Works will discuss a paving quote from Northeast Paving. (Quote attached)

2d. Bill Mayo, City Manager will update the Committee on the downtown traffic signals. (see attached items labeled 2d)

The Finance Committee is composed of Council President Smart, Councilors, Carol May (Chair), Tim Folster, Linda Mcleod.
2e. EJ Roach, Director of Economic and Community Development, will discuss a funding request in the amount of __$19,250_________ for improvements to City property located at 160 Center Street. Improvements to this building will accommodate the next phase of bringing fiber internet to the City. Funds will come from Account # __________.

Estimated cost breakdown:

New Service Panel $ 1200
New sump pump and back up pump $800
Removal and disposal of light ballasts $1,4000
Removal of ceiling in basement and new lights installed $2800
Removal of remaining carpet $500
Side Door Replaced $2500
Rear Door Replaced $2500
New Heating & Cooling System (Heat pump) $4800
Miscellaneous $1,000
Contingency $1,750

Adjournment- Do I have a motion to adjourn? Second-

Roll Call Vote

Council President Smart ________ Councilor May ________
Councilor McLeod ________ Councilor Folster ________

The Finance Committee is composed of Council President Smart, Councilors, Carol May (Chair), Tim Folster, Linda Mcleod.
Monday
March 15, 2021
-immediately following Finance Committee Meeting.

Agenda
Special Council Meeting
ONLINE MEETING VIA ZOOM
City of Old Town

I. Call to Order

Please turn off or silence cell phones

II. Flag Salute

III. Roll Call:

Council President Smart________ Councilor Brissette__________
Councilor May __________ Councilor Peterson _____________
Councilor Folster __________ Councilor Wight ____________
Councilor McLeod __________

IV. Approval of the Minutes

March 01, 2021 Regular Council Meeting Minutes.

Roll Call Vote:

Council President Smart________ Councilor Brissette__________
Councilor May __________ Councilor Peterson _____________
Councilor Folster __________ Councilor Wight ____________
Councilor McLeod __________

V. Petitions, Communications, and Citizens’ Requests

VI. Reports

A. Council President

Standing Committees – Administrative Services, Economic Development, Finance Services and Public Services
B. City Councilors

C. City Attorney

D. Special Committees

E. City Manager

VII. Consent Agenda

1. The City Council will consider approval of an application from the United Baptist Church, for a Minor Special Event Permit for Church Easter Sunrise Service held in the Riverfront Park.

   **Suggested motion:** Resolved, the Old Town City Council hereby approves an Application from the United Baptist Church (Scott Benner) for a Minor Special Event Permit (50 or less people) to take place April 04, 2021 @ 6:15 am for Church Easter Sunrise Service held in The Riverfront Park and to waive the Permit fee.

2. The City Council will consider approval of an application for a Major Event Permit for a Pinning ceremony for graduating EMCC Nursing students to be held at Dewitt Field / Old Town Municipal Airport.

   **Suggested motion:** Resolved, the Old Town City Council hereby approves an application for a Major Event Permit for a Pinning ceremony for EMCC Nursing graduating Students on May 08, 2021 to be at Dewitt Field / Old Town Municipal Airport and to further waive the permit fee. All CDC guidelines will be followed and any expenses for the Ceremony will be covered by EMCC staff and students.

   **Councilor Wight**

Roll Call Vote:

Council President Smart________  Councilor Brissette___________
Councilor May ________  Councilor Peterson _____________
Councilor Folster _________  Councilor Wight _____________
Councilor McLeod _________

VIII. Public Hearings and Second Reading of Ordinances
IX. Old Business

X. New Business:

1. The City council will consider authorizing Bill Mayo, City Manager to sign the cell tower agreement with American Tower.

   **Suggested motion:** The City Council authorizes Bill Mayo to sign the cell tower agreement with American Tower.

   *Councilor Brissette*

   **Roll Call Vote:**

   Council President Smart ____ Councilor Brissette ____
   Councilor May ____ Councilor Peterson _______
   Councilor Folster ____ Councilor Wight _______
   Councilor McLeod _______

2. The Old Town City Council will consider going into Executive Session, pursuant to Title 1, M.R.S.A., §405(6)(A), for the purpose of discussing an Economic Development matter.

   **Suggested motion:** Resolved, the Old Town City Council hereby approves going into Executive Session, pursuant to Title 1, M.R.S.A., §405(6)(A), for the purpose of discussing an Economic Development matter.

   *Councilor Peterson*

   **Roll Call Vote:**

   Council President Smart ____ Councilor Brissette _______
   Councilor May _______ Councilor Peterson _______
   Councilor Folster _______ Councilor Wight _______
   Councilor McLeod _______
Adjournment: Motion _____________, seconded by ______________

Roll Call Vote:

Council President Smart _______ Councilor Brissette_________
Councilor May _________ Councilor Peterson______________
Councilor Folster _________ Councilor Wight _____________
Councilor McLeod _________