

AUGUST 19, 2015
WEDNESDAY
6:30 P.M.



**CITY OF OLD TOWN
ECONOMIC DEVELOPMENT COMMITTEE
AGENDA**

**City Hall-Council Chambers, 2nd Floor
265 Main Street, Old Town, Maine**

1. **Call to Order** (Please silence or turn off cell phones)

2. **Downtown Master Plan**

The Committee will hear a Presentation from Travis Pryor of Wright-Pierce on the Downtown Master Plan.

3. **Adjournment**

FUTURE AGENDA ITEMS

Grants

JRL Landfill Gas to Energy Project

Status of Current Projects

Strategic Planning Status Report

Note: The Economic Development Committee is composed of Councilors Nuttall (Chair), Roach, Peterson and Council President Mahan.



AUGUST 19, 2015
WEDNESDAY
Immediately following the Economic Development Comm. Mtg.

CITY OF OLD TOWN
FINANCE COMMITTEE
AGENDA
City Hall-Council Chambers, 2nd Floor
265 Main Street-Old Town, ME

1. **Call to Order** (Please silence or turn off cell phones)

2. **Public Works-Line Painting**

Director John Rouleau received 3 bids for City Line Painting. 1) Fine Line Painting in the amount of \$18,838.60; 2) On-the-Line Striping in the amount of \$32,532.90; 3) Lucas Striping, LLC in the amount of \$13,550.88. Director Rouleau is requesting a recommendation to the full Council to accept the low bid from Lucas Striping, LLC in the amount of \$13,550.88.

3. **Pollution Control-Truck Bids**

Interim Director David Smith received 4 bids for a budgeted 2015 pick-up truck.
Varney's GMC:

1) 2015 GMC Sierra 1500 Regular Cab	\$26,744
2) 2015 GMC Sierra 1500 Extra Cab	\$28,751
3) 2015 Chevrolet Silverado 1500 Regular Cab	\$27,253

Quirk Chevrolet:

1) 2015 Chevrolet Silverado 1500 regular cab	\$26,710
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The low bid is from Quirk Chevrolet by \$34.00.

4. **Police Department-Cruisers**

Chief Scott Wilcox received 2 bids for two 2016 Ford Utility Interceptor Police Vehicles. The bid from Quirk Auto Group is \$29,728.00 and Darlings is \$29,367.00 per vehicle for a total of \$58,734.00. In addition to the vehicles, Chief Wilcox is requesting \$11,940.68 for the necessary equipment needed to accessorize them to Police standards. This is a budgeted item and the funds will come from Account #7000-0414 Capital Heavy Equipment Reserve.

5. Adjournment

FUTURE AGENDA ITEMS

Heavy Equipment Replacement Capital Account Discussion

Public Safety, Library,

UDAG Loan Discussion

Foreclosures

IT-Phones, Upgrade, IT Staffing

Legislative Affairs

RSU #34 Update

Note: The Finance Committee is composed of Councilors McLeod (Chair), May, Nuttall and Council President Mahan.

Memo

To: Finance Committee
From: David Smith
cc:
Date: August 14, 2015
Re: Pick-up truck Bids

The Pollution Control Facility has a pick-up truck budgeted for the fiscal year of 2015-2016. I have received the following bids for this pick-up:

Varney's GMC

2015 GMC Sierra 1500 Regular Cab	\$26,744
2015 GMC Sierra 1500 Extra Cab	\$28,751
2015 Chevrolet Silverado 1500 Regular Cab	\$27,253

Quirks Chevrolet

2015 Chevrolet Silverado 1500 regular cab	\$26,710
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The low bid is from Quirk Chevrolet by \$34.00.

Thanks

David Smith

City of Old Town

Pollution Control Facility

MEMO

Date: July 27, 2015
To: Finance Committee
From: Scott Wilcox, Police Chief
Cc: Bill Mayo, Patty Brochu
RE: Request for 2 new Police Vehicles

I am looking for a recommendation to the full Council to purchase two 2016 Ford Utility Police Interceptor Police Vehicles for the Police Department. We have requested three bids, however only two dealerships returned bids to us and they were Quirk Auto Group in Augusta for \$29,728.00 and Darling's Ford in Bangor for \$29,367.00. These bids are the cost per vehicle. The total cost for both vehicles is \$58,734.00, which is the lower bid from Darling's Ford in Bangor.

In addition to the vehicles I am also requesting \$11,940.68 for equipment needed for the two new vehicles. From the \$11,940.68, I would like to use \$3999.80 to put cargo storage boxes into the existing police cars. Right now we have no way to store our equipment in the cargo area of our vehicles, leaving equipment to roll around and be more susceptible to damage. Funds will come from the #7000-0414 Capital Heavy Equipment Reserve.

Respectfully Submitted

Scott J Wilcox



AUGUST 19, 2015
WEDNESDAY
Immediately following the Finance Comm. Mtg.

AGENDA
SPECIAL COUNCIL MEETING
City Council Chambers, 2nd Floor
265 Main Street-Old Town, Maine

- I. CALL TO ORDER (Please turn off or silence cell phones)**
- II. FLAG SALUTE**
- III. ROLL CALL**
- IV. Approval of the Minutes of the August 3, 2015 Regular Council Meeting.**
- V. PETITIONS, COMMUNICATIONS AND CITIZENS' REQUESTS**
- VI. REPORTS**
 - A. Council President**
 - B. Standing Committees (Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees)**
 - C. City Councilors**
 - D. City Attorney**
 - E. Special Committees**
 - F. School Board Liaison**
 - G. City Manager**
- VII. CONSENT AGENDA (New Business Items 1, 2 & 3)**
 - Suggested motion: Resolved, the Old Town City Council hereby approves the Suggested motions under New Business Items 1, 2 & 3 as presented.
 - (Councilor Roach)

VIII. PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

Public Hearings:

1. The City Council will conduct a Public Hearing on a new application for a Taxi Business for Amanda Seger, d/b/a C & S Cab Company, LLC.
- 1a. The City Council will consider approval of a new application for a Taxi Business for Amanda Seger.

Suggested motion: Resolved, the Old Town City Council hereby approves a new application for a Taxi Business for Amanda Seger, d/b/a C & S Cab Company, LLC.

(Councilor Klitch)

2. The City Council will conduct a First Reading on the issuance of bonds and notes in amounts not to exceed \$1,000,000.00 for the purpose of financing all or a portion of the cost of the City road paving program as described in the paving schedule as presented in Attachment #1.
- 2a. The City Council will consider scheduling a Second Reading for final approval on the issuance of bonds and notes in amounts not to exceed \$1,000,000.00.

Suggested motion: Resolved, the Old Town City Council hereby approves First Reading and scheduling a Second Reading for final approval for September 8, 2015 on the issuance of bonds and notes in amounts not to exceed \$1,000,000.00 for the purpose of financing all or a portion of the cost of the City road paving program as described in the paving schedule as presented in Attachment #1.

(Councilor McLeod)

IX. OLD BUSINESS

X. NEW BUSINESS

1. The City Council will consider approval of an application from the Old Town Riverfest Committee, for a Major Special Event Permit for the Riverfest Festival to be held down at the Riverfront Park and to waive the Permit fee.

Suggested motion: Resolved, the Old Town City Council hereby approves an application from the Old Town Riverfest Committee, for a Major Special Event Permit for the Riverfest Festival to be held down at the Riverfront Park on September 25 & 26, 2015 and to waive the Permit fee.

2. The City Council will consider approval to accept monies from the State of Maine in the case against the State of Maine vs. Jamel Slaughter in the amount of \$880.00 or any portion thereof based on the grounds that the Old Town Police department made a substantial contribution to the investigation of this criminal case.

Suggested motion: Resolved, the Old Town City Council hereby approves to accept \$880.00 or any portion thereof from the State of Maine vs. Jamel Slaughter based on the grounds that the Old Town Police department made a substantial contribution to the investigation of this criminal case.

3. The City Council will consider renewing the Legal Services Contract with Rudman and Winchell for legal services for the 2015-2016 Fiscal Year. There are no changes to the Contract.

Suggested motion: Resolved, the Old Town City Council hereby renews the Legal Services Contract with Rudman and Winchell for legal services for the 2015-2016 Fiscal Year effective July 1, 2015 to June 30, 2016.

4. The City Council will consider a request from the Old Town Housing Authority for a piece of land that is an undeveloped portion of Chapman Street and has been historically utilized as a driveway for 18 Chapman Street. The Housing Authority has purchased 18 Chapman Street and also owns 16 Chapman Street. The property measures approximately 24' X 72' (.04 acres).

Suggested motion: Resolved, The Old Town City Council hereby approves transferring a piece of land that is approximately 24' X 72' and is an undeveloped portion of Chapman Street to the HACOT Development Corporation. Said property is between Lots 21 and 23 on Assessor's Tax Map 31. The Council further authorizes the City Manager to execute a Quit Claim Deeds to complete the transfer.

(Councilor Peterson)

5. The City Council will consider going into Executive Session for the purpose of consulting with the City Attorney concerning a settlement offer in regard to the Sanborn property.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to MRSA Title 405, Section (6)(E) for the purpose of consulting with the City Attorney concerning a settlement offer in regard to the Sanborn property.

(Councilor Nuttall)

6. The City Council will consider going into Executive Session for the purpose of consulting with the City attorney concerning the City's legal rights and obligations with respect to a pending property tax valuation appeal, with representatives of Expera Old Town, LLC to be present during a portion of the executive session.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title 1, M.R.S.A., §405(6)(E) for the purpose of consulting with the City attorney concerning the City's legal rights and obligations with respect to a pending litigation matter (property tax appeal), with representatives of Expera Old Town, LLC to be present during a portion of the executive session.

(Councilor May)

XI. ADJOURNMENT



REGULAR COUNCIL MEETING – AUGUST 3, 2015

Council convened August 3, 2015 at the Old Town City Council Chambers on 265 Main Street.

Councilors present: President David Mahan, Carol May, Linda McLeod, Eric Roach and Stan Peterson. John Nuttall absent.

Administration present: Miles Greenacre, Erik Stumpf, Patty Brochu, Steve O’Malley, Travis Roy and Scott Wilcox.

Others present: two citizens in the audience.

Council President Mahan called the meeting to order at 7:00 p.m.

Councilor Klitch, seconded by Councilor McLeod, moved to approve the Minutes of the July 6, 2015 Regular Meeting and the July 15, 2015 Special Meeting. **Approved all in favor, 6-0.**

REPORTS

Finance Director Greenacre informed the Council he is working on the bonding for paving.

NEW BUSINESS

The City Council considered retaining the services of MR Valuation to update the current appraisal of the Old Town Mill for the upcoming 2016 year at a cost of \$9,500.

Councilor McLeod, seconded by Councilor Klitch, Resolved, the Old Town City Council approves retaining the services of MR Valuation to update the current appraisal of the Old Town Mill for the upcoming 2016 year at a cost of \$9,500 and further authorizes the Finance Director to transfer the funds from Account #03800 Fund Balance to Account #1500-0299 Assessor’s Other Contractual. **Approved all in favor, 6-0.**

The City Council considered going into Executive Session for the purpose of consulting with the City Attorney concerning a settlement offer in regard to the Sanborn property.

Councilor May, seconded by Councilor McLeod, Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to MRSA Title 405, Section (6) (E) for the purpose of consulting with the City Attorney concerning a settlement offer in regard to the Sanborn property. **Approved all in favor, 6-0.**

Councilor Klitch, seconded by Councilor Peterson, moved to come out of Executive Session at 7:55 p.m. **Approved all in favor, 6-0.**

Councilor Peterson, seconded by Councilor May, moved to adjourn at 7:56 p.m. **Approved all in favor, 6-0.**

Adjourned,

Patricia A. Brochu, CMC
City Clerk-Old Town, ME

Old Town Paving schedule for FY 2016

Location	Length in feet	width in feet	tons	9.5 mm Mix	19.0mm Mix	12.5mm Mix		Rehabilitate	Reconstruct
Jefferson St., (Center St to Perkins Ave)	2150	26	511	511			Overlay	X	
Perkins Ave.(5 th St to Hillard.)	540	33	163	163			Shim and 1.5" overlay	X	
Center St. (Post office to Stillwater Ave)	3160	35	1012	1012			1.5" Overlay	X	
Kirkland Rd. (Bemnoch Rd to Poplar St)	8585	22	1728	1728			1.5" overlay	X	
Brunswick St.(Center St to Stillwater Ave)	1525	28	391	391			1.5" overlay	X	
Woodland Avenue (Poplar St to Lakeside Ln)	2525	18	416	416			shim/ 1.5" overlay	X	
Shirley St (Center St to Middle St)	500	16	73	73			Shim/1" overlay	X	
Summer St. (6 th St to 7 th St)	220	22	44	44			Shim/1.5" overlay	X	
Sewall Dr. (Sargent Dr to 90 degree corner)	1325	22	267	267			1" overlay	X	
Stillwater Ave. (Center St to Main St)	3610	36	1189	1189			Mill/1" 9.5mm fill	X	
Prentiss St. (Rastle St to Hillard St)	1410	20	258	258			Shim/1.5" overlay	X	
No. Main St. (4 th St to Stillwater Ave)	2120	36	698	698			Shim/1.5" overlay	X	
5 th St. (Perkins Ave to Oak St)	1190	24	261	261			Shim/ 1.5" overlay	X	
Public works garage	180	30	115	210		115	12mm @ 3.5" balance 1.5" mill & fill	X	
Parking lot repairs			675	675			mill and fill 1.5"	X	
Elm St. (Center St. to Stillwater Ave.)	725	26	172	251			3.5" reclaim	X	
Brunswick St. (Oak St. to Bowdin Ave.)	4710	28	1207	1372			Shim/ 1.5" overlay	X	
Spring St. (Franklin St to Gated fence)	450	20	82	193			Binder and finish. 3.5"	X	
College Ave Ext. (Stillwater ave. 1600 If North	1600	22	322	322		1265	2" binder, 1.5" finish		X
Highland Ave. (Brunswick to Hamel Ln)	700	22	141	141			Shim/ 1.5" overlay	X	
Oak St (7th St to Jefferson St.)	1316	32	385	385			Shim. 1.5" overlay	X	

10112 10560 1265 115

Note:
 All shim to be done ASAP,
 College ave ext. paving summer 2016
 Brunswick st finish paving summer 2016



Old Town

265 MAIN STREET * OLD TOWN, MAINE 04468-1497

MEMO

August 12, 2015

City Council

Councilors,

I have been approached by Laurie Miller of the Old Town Housing Authority. The Housing Authority has recently purchased 18 Chapman Street. This is the dwelling that had the fire a year or so ago. They are totally remodeling the building for a two unit rental. They are interested in the undeveloped portion of Chapman Street that has historically been utilized as a driveway for 18 Chapman Street. They also own the property at 16 Chapman Street, so there are no other property owners involved. The property measures approximately 24' x 72' (.04 acres). There are no utilities within this undeveloped area.

Thank you,

David C. Russell

City of Old Town
Code Enforcement Officer

David C. Russell, Code Enforcement Officer
Tel: 207-827-3965 x 205 Cell: 570-6798 Fax: 207-827-3966
drussell@old-town.org

david russell

From: Laurie Miller [lmiller@oldtownhousing.net]
Sent: Thursday, July 02, 2015 3:19 PM
To: david russell
Cc: Bill Mayo
Subject: Paper Street - 18 Chapman Street

Good Afternoon Dave:

We recently purchased the property at 18 Chapman Street and we would like to be deeded the paper street that is currently the driveway to this property. We currently manage the abutting property at 16 Chapman Street (Dow Apartments Phase IV) and are in the process of purchasing that property from Cathy Dow. The sale should be complete by September 1, 2015. We are asking that the paper street be deeded to HACOT Development LLC who is the current owner of 18 Chapman Street.

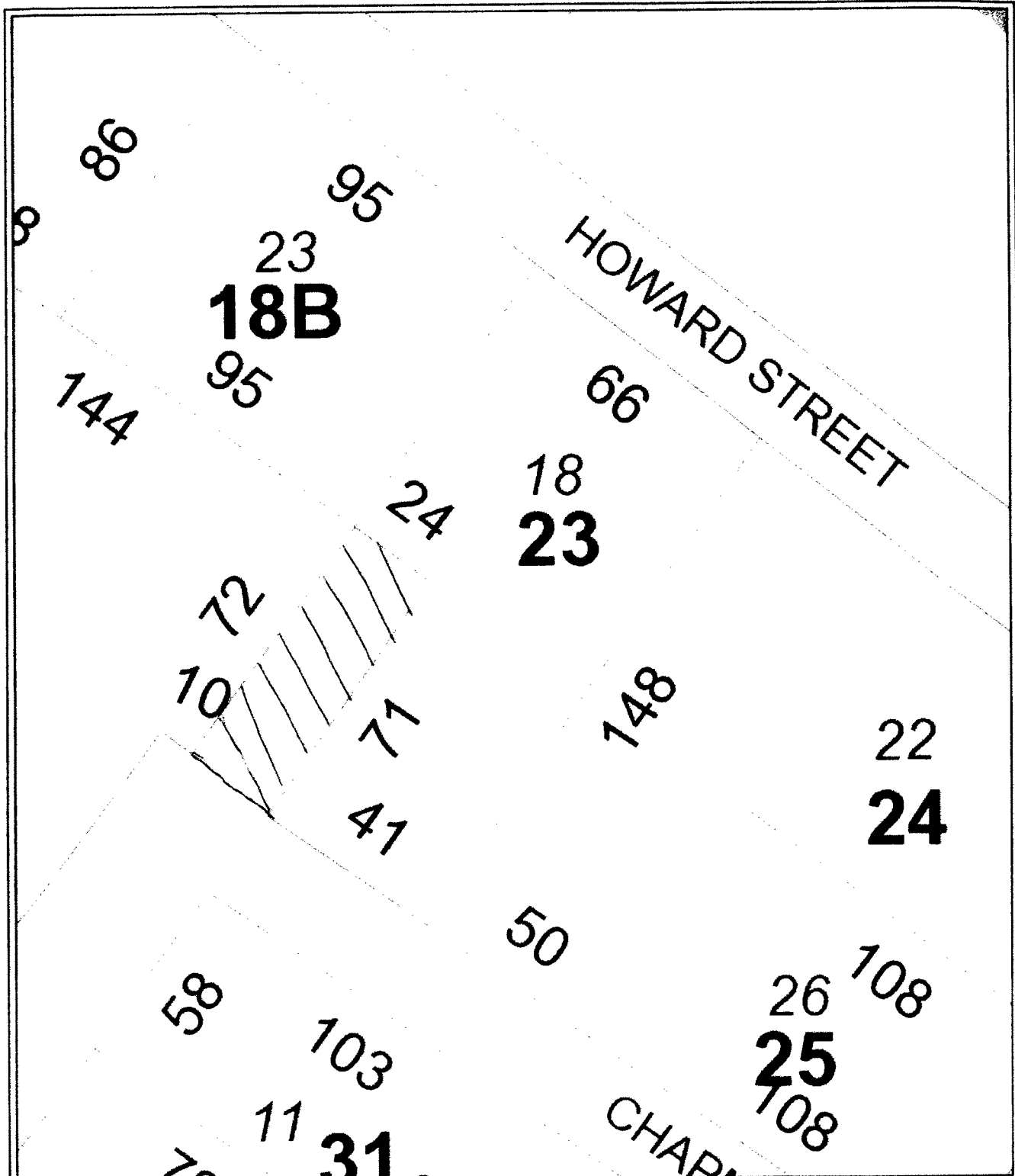
Please let me know if you have any other questions or concerns before the July 15th council meeting.

Thanks!

*Laurie L. Miller, Executive Director
Housing Authority of the City of Old Town, ME*

Protected Information

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Old Town, ME
 1 Inch = 35 Feet
 July 21, 2015



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