



## City of Old Town

### Public Services Committee Minutes August 17, 2020

Public Service Committee members convened Aug 17, 2020 in the Old Town City Council Chambers, 265 Main Street

Committee members present – President Stan Peterson, Councilor Donna Ketchen (Chair) and Councilor Kyle Smart

Administration present – Bill Mayo, Travis Roy, EJ Roach, Danielle Berube, Laura Engstrom, Irene Pehrson, Cindy Jennings and John Rouleau.

Others Present- Ed Bearer, City Attorney

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President Stan Peterson called the meeting to order at 6:20 p.m.

1. John Rouleau, Public Works Director, updated the Council on the downtown Signal design project. He stated that the survey has been completed and the design phase would be in fall of 2021, with projected construction starting in 2022.
2. John Rouleau, Public Works Director, discussed to the Council on the Landfill status at the Gilman Falls transfer station. He laid out three scenarios as to the final closing of the landfill.
  - A. Close landfill now. Estimated cost \$590,400, reimbursement of \$350,000
  - B. Check on the license to operate.
  - C. A full removal of everything- would all go to Junipar Ridge. Kyle Smart asked if this option is done will the land eventually be viable to be used or sold and John Rouleau said yes it would.
3. John Rouleau also updated the City Council on the DOT Bridge extension.

**Adjournment**

Motion made to adjourn made by Councilor Ketchen, seconded by President Peterson , moved to adjourn at 6:40 p.m. *Approved, all in favor, 3-0*

Respectfully submitted,

Laura Engstrom  
City Clerk



## City of Old Town

### Finance Committee Minutes August 17, 2020

Finance Committee members convened August 17, 2020 in the Old Town City Council Chambers, 265 Main Street

Committee members present – Councilor Kyle Smart (chair), Councilor Shirley Brissette, Councilor Carol May and President Stan Peterson

Administration present – Bill Mayo, Travis Roy, EJ Roach, Danielle Berube, Laura Engstrom, Irene Pehrson, Cindy Jennings and John Rouleau

Others present- Ed Bearer, City Attorney

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Councilor Smart called the meeting to order at 6:00 p.m.

1. Danielle Berube, Finance Director, updated the Committee on the July 2020 financials.
2. John Rouleau, Public Works Director discussed with the Council on the extension of the Northeast Paving Contract. He stated that he had talked to Northeast Paving about extending the contract at the rate of the price that was bid for the next 3 years. Northeast Paving was very receptive to the idea and John Rouleau will have more discussion with their Project Manager on the paving contract extension.
3. Discussion by Bill Mayo, City Manager to the City Council was made about the sale of the house at the closed City Landfill. The Council talked about maybe putting it out to bid to be sold or giving it away on the condition it is in to be moved off the property. The consensus from the Council was that they would like Bill Mayo to put together an RFP to be presented to them at a later meeting.

#### Adjournment

Motion made by Council President Stan Peterson, seconded by Councilor Carol May moved to adjourn at 6:20 p.m. *Approved, all in favor, 4-0*

Respectfully submitted,

Laura Engstrom  
City Clerk



## **City of Old Town**

### **Special Council Meeting Minutes August 17, 2020**

Council convened August 17, 2020 in the Old Town City Council Chambers, 265 Main Street

Councilors present – President Stan Peterson, Councilors Shirley Brissette, Donna Ketchen, Tim Folster, Carol May and Kyle Smart

Administration present – Bill Mayo, Travis Roy, EJ Roach, Danielle Berube, Laura Engstrom, Irene Pehrson, Cindy Jennings and John Rouleau

Others Present- Ed Bearer, City Attorney

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Councilor President Stan Peterson called the meeting to order at 6:40 p.m.

#### **Approval of the Minutes**

Resolved, the Old Town City Council hereby approves as presented the Aug 03, 2020 Regular amended Council Meeting Minutes.

Motion made by President Stan Peterson, seconded by Councilor Folster. *Approved, all in favor, 6-0*

#### **Petitions, Communications, and Citizens' Requests**

##### **Reports**

- A. Council President
- B. Standing Committees – Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees
- C. City Councilor
- D. City Attorney
- E. Special Committees

F. City Manager

- Bill Mayo, City Manager told the council that the Boat launch at Cooks Pt is done.
  
- Discussion with the council was made on reopening the Playgrounds in the City. Bill Mayo, City Manager told the council he talked to Bangor and Brewer about what they are doing regarding the opening of their playgrounds as in sanitizing. Bangor sanitizes once a week and Brewer does not at all. They have signs that state this. Travis Roy interjected that we would have to sanitize between each child and that would not be effective. The council approved opening the playground with the restriction that signs would be posted stating the City would not be sanitizing, distancing rules, wash your hands and sanitize before playing and after playing on the Playground.

**Consent Agenda**

Resolved, the Old Town City Council hereby accepts an after-deadline redemption on foreclosed property for Portland Cellular Partnership, 289 West Old Town Road, acct. # 3901 for payment of 2018 taxes in the total amount of \$16830.79. The City Council further authorizes the City Manager to execute a Municipal Quit-Claim Deed.

Motion made by Councilor Ketchen, seconded by Councilor Smart. *Approved, all in favor, 6-0*

**Public Hearings and Second Reading of Ordinances**

**Old Business**

**New Business: Items 1,2**

1. Resolved, the Old Town City Council hereby approves granting of an Easement to Bangor Gas Company, LLC for utility purposes of installing an underground gas line from Jefferson Street to 45 Lincoln Street and further authorizes the City Manager to execute said Easement.

Motion made by Councilor Smart, seconded by Councilor May. *Approved, all in favor, 6-0*

2. Resolved, the Old Town City Council hereby sell a piece of a property as shown on Assessor's Map 22, Lot 10-B to Mr. & Mrs. Paradis of 202 Stillwater Avenue, with a maintenance easement for the entirety of the parcel to the City of Old Town, in an amount to be determined by the City Assessor in accordance with past practice. This parcel measures approximately 32' x 130', or, 4,160 square feet. (.0955 acres). Actual dimensions will be verified in the field by a licensed surveyor and reflected accurately within the deed. The Paradis will be responsible for the surveying of the property, deed description, the recording of the deed, any legal expenses and for any and all other cost associated with this transaction. The Council further authorizes the City Manager to execute said sale.

Motion made by Councilor Folster, seconded by Councilor Brissette  
*Approved, all in favor, 5-0, 1 abstain from Councilor Folster*

3. Resolved, the Old Town City Council hereby approves entering a purchase and sale of Real Estate agreement between the City of Old Town and Michael A and Lisa M. Burton for 272 Main Street shown on Assessor's Map 26, Lot 3 for the agreed upon purchase price of \$18,500. The City Council authorizes Finance Director to transfer \$18,500 from fund Balance 10-3800-00 to 01-045-4851 and expended from 01-120-60-6400 capital outlay and further authorizes the City Manager to execute said agreement as recommended by the Old Town Development, LLC. Motion to amend the purchase price to add in closing costs was made by Councilor Brissette.

Motion made by Councilor Brissette, seconded by Councilor May. *Approved, all in favor, 6-0*

### **Adjournment Special Council Meeting**

Motion made by Councilor Smart, seconded by Councilor May, moved to adjourn at 7:02p.m.  
*Approved, all in favor, 6-0*

Respectfully submitted,

Laura Engstrom  
City Clerk